



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**  
**To fund up to 50% of projects costs of projects over £1,000**

Maximum Grant £5,000

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board.**

**Please contact your Community Area Manager before completing your application**

<b>1. Your organisation or group</b>			
Name of organisation	Cholderton Village Hall Committee (Stephen's Charity)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council		
	Other, please specify		
<b>2. Your project</b>			
Project Title/Name	Phased Project		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (Inclusive of spaces).</i>	Refurbishment of Village Hall  Replacement Windows		
In which community area does your project take place? <i>(Please give name -</i>	Amesbury		
I/we have discussed our project with the town/parish council?	Yes		
I/we have discussed our project with our Wiltshire councillor?	Yes		

Where will your project take place?	Cholderton
When will your project take place?	As soon as finance available
<p>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i></p>	<p>Internal and external survey. (Attached)</p>
How many people will benefit from your project?	The Villagers and others outside the village
<p>How does your project demonstrate a direct link to the local community plan for your area (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a> ) or priorities of your area board?</p> <p>Please provide a reference/page no.</p>	<p>Central point for the village Enhancement of Village Hall and surrounding conservation area Improved health &amp; safety factors Reduction in energy consumption</p>
<p><b>Any other information about your project. (Limited to a 1000 characters)</b> Cholderton Village Hall was gifted to the villagers by Henry Charles Stephens(Inky Stephens) and it is 100 years old this year. Seriously flooded twice and prior to which received little or no maintenance for several years, the current enthusiastic committee took on the task of fund raising and undertaking tasks they were/are able to do both inside and outside the hall. The committee have continued to organise monthly social events to include suppers made by the committee members i.e. (Burns Night, Rural Arts, Quiz Nights,Christmas Party etc.etc.) In the last few years as priorities for large projects were systematically identified, agreed upon and addressed, with match funding the Village Hall has seen a new heating system, redecoration of the main hall, new curtains and blinds, a new kitchen installed with flooring,new flooring in ladies toilet and ante room and a new lighting system replaced the old one last year together with the purchase of a new commercial dishwasher. A recent internal and external assessment of the building was undertaken to ascertain the cost of completing refurbishment of the Village Hall.(attached info.) We are very grateful to have very recently been advised that we have been awarded £10,000 by the Landfill Communities Fund and this will be used to deal with the high and medium priority list inside and outside the hall. As a separate priority the Village Hall windows are in much need of replacing to improve security, weatherproofing, insulation and Health and Safety. The committee hope to complete as much of the work as possible for this centenary year and to bring this very special Village Hall up to the standard that it once was and should continue to be.</p>	
<p><b>To be completed ONLY where town/parish councils are making an application</b></p>	
Is your project one which parish/town councils have powers to raise local taxes to fund?	
Could your project be funded from your reserves?	

<p>Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence</i></p>																					
<p><b>3. Management</b></p>																					
<p>How many people are involved in the management of your group/organisation? Of these, how many are:</p> <table border="0" data-bbox="124 454 957 683"> <tr> <td>Over 50 years</td> <td>Male</td> <td>6</td> <td>Female</td> <td>4</td> </tr> <tr> <td>25 – 50 years</td> <td>Male</td> <td>2</td> <td>Female</td> <td></td> </tr> <tr> <td>Under 25 years</td> <td>Male</td> <td></td> <td>Female</td> <td></td> </tr> <tr> <td>Disabled People</td> <td>Male</td> <td></td> <td>Female</td> <td></td> </tr> </table>		Over 50 years	Male	6	Female	4	25 – 50 years	Male	2	Female		Under 25 years	Male		Female		Disabled People	Male		Female	
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Disabled People	Male		Female																		
<p>If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it? The Village Hall Committee will continue to fund raise.</p>																					
<p>How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?</p> <table border="0" data-bbox="124 1081 1021 1205"> <tr> <td>Physical evidence</td> <td>Increased rental potential</td> </tr> <tr> <td>Health &amp; Safety inspection</td> <td>Reduction in energy consumption</td> </tr> <tr> <td>Feedback from villagers</td> <td>Increased comfort</td> </tr> <tr> <td>Increase use of village hall</td> <td>Assist in the Quality Standard process</td> </tr> </table>		Physical evidence	Increased rental potential	Health & Safety inspection	Reduction in energy consumption	Feedback from villagers	Increased comfort	Increase use of village hall	Assist in the Quality Standard process												
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<p>Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this</p>	<p>Yes</p>																				
<p>To whom have you applied for funding for this project (<i>other than Wiltshire Council</i>)?  <i>Please list with amount applied for and whether you have been successful</i></p>	<p>Landfill Communities Fund requested £10,000 Landfill Communities Fund awarded £10,000</p>																				
<p>Have you or do you intend to apply for a grant from another area board within this financial year?  <i>If yes, please state which</i></p>	<p>No</p>																				
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>No</p>																				

<b>4. Information relating to your last annual accounts (if applicable)</b>		
Year ending:	Month	31 <sup>st</sup> March 2012
A - Total income:		£7733.52
B - Minus total expenditure:		£5413.02
Surplus/deficit for year: (A minus B)		£2462.02
Free reserves currently held (i.e. money not committed to other projects/operating costs)		£1350.65 (as at 22/04/12)
<b>5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. In the figures you provide us.</b>		

<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.	
To supply and install replacement windows in	£4756.80
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
<b>Total Project Expenditure</b>	<b>£4756.</b>

<b>Total project income B</b>	£2380.00
<b>Total project expenditure A</b>	£4756.80
<b>Project shortfall A – B</b>	£2380.00
<b>Grant sought from Wiltshire Council Area Board</b>	£2380.00
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	

<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>	
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**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

**This application meets all the funding criteria**

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.

**That any other form of licence or approval for this project has been received prior to submission of this grant application.**

**That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.**

**Child Protection    Safeguarding Adults**

**Public Liability Insurance    Equal opportunities**

**Access audit    Environmental impact**

**Planning permission applied for (date)    or granted (date)**

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:**

30 April 2012

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**

